

Finance and Performance Management Scrutiny Panel (Chairman – Cllr Church)

2014/15

Item	Report Deadline/ Priority	Progress / Comments	Programme of Meetings
(1) Key Performance Indicators 2013/14 – Outturn	Outturn KPI performance (all indicators) considered at first meeting in each municipal year.	Outturn KPI performance report for 2013/14 (all indicators) considered at meeting on 16 July 2014.	16 July 2014 9 September 2014 11 November 2014 19 January 2015 (jointly with Cabinet Committee) 10 March 2015
(2) Key Performance Indicators 2014/15– Quarterly Performance Monitoring	Quarterly KPI performance (specified indicators only) considered on a three-monthly basis.	Quarterly KPI performance reports for 2014/15 (specified indicators) to be considered at meetings on 9 September 2014 (Quarter 1), 11 November 2014 (Quarter 2) and 10 March 2015 (Quarter 3).	
(3) Proposed Key Performance Indicators for 2015/16	Draft indicator set considered alongside review of third quarter KPI performance for 2014/15.	Proposed KPIs for 2015/16 to be considered at meeting on 10 March 2015.	
(4) Financial Monitoring 2014/15	Quarterly budget monitoring reports considered on a three-monthly basis.	Quarterly budget monitoring reports for 2014/15 to be considered at meetings on 9 September 2014 (Quarter 1), 11 November 2014 (Quarter 2) and 10 March 2015 (Quarter 3).	
(5) Annual Consultation Plan	Consultation Plan considered on an annual basis at first meeting in each municipal year.	Consultation Plan considered at meeting on 16 July 2014.	
(6) Detailed Portfolio Budgets	Portfolio budgets considered on an annual basis jointly with the Finance & Performance Management Cabinet Committee.	Annual review of portfolio budgets to be considered at joint meeting with the Finance & Performance Management Cabinet Committee on 19 January 2015.	

(7) Equality Objectives 2012-2016 - Progress	Progress against equality objectives considered on a six-monthly basis.	Half-yearly progress reports for 2014/15 to be considered at meetings on 9 September 2014 and 10 March 2015.
(8) Provisional Capital Outturn 2013/14	Provisional Revenue Outturn considered on an annual basis at first meeting in each municipal year.	Provisional outturn for 2013/14 considered at meeting on 16 July 2014.
(9) Provisional Revenue Outturn 2013/14	Provisional Revenue Outturn considered on an annual basis at first meeting in each municipal year.	Provisional outturn for 2013/14 considered at meeting on 16 July 2014.
(10) Fees and Charges 2015/16	Proposed fees and charges considered on an annual basis each November.	Proposed fees and charges for 2015/16 to be considered at meeting on 11 November 2014
(11) Sickness Absence	Detailed progress against achievement of sickness absence targets reviewed on a six-monthly basis	Half-yearly progress reports for 2014/15 to be considered at meetings on 9 September 2014 and 10 March 2015.
(12) ICT Strategy - Progress	Progress against ICT Strategy considered on an annual basis each September.	Progress report to be considered at meeting on 9 September 2014.
(13) Key Performance Indicators – Commercial Premises	Comprehensive report on current performance against KPI 11 (Rent) and actions to improve performance.	Report to be made to meeting on 9 September 2014 (Minute 44 – 11 March 2014)
(14) Call response/handling performance indicator	Report on options following introduction of new telephony system.	Report to be made to meeting on 9 September 2014 (Minute 42 – 11 March 2014)
(15) Use/cost of consultants	Report on value and benefit derived from the use of consultancy services across the Council services.	Report to be made to meeting during 2014/15 (minute 40 – 11 March 2014)

